

WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM

800 MHZ USERS COMMITTEE

Keith Mullen, Chair
Shane Akerson, Vice Chair
Robert Allen, Secretary

*****Draft Meeting Minutes*****

**Thursday, December 18, 2025
10:00 a.m.**

**Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada, 89512
Building A, Second Floor, Caucus Room**

This meeting was held at the physical location listed above and via teleconference.

Committee website: https://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php

Committee Members

Robert Allen, City of Reno	Richard Duarte, Reno-Tahoe Airport Authority
Keith Mullen, City of Sparks	Shane Akerson, Truckee Meadows FPD
Connie Shepperd, City of Sparks	Joe Schum, Truckee Meadows FPD
Vacant, Incline Village GID	Ian Dasmann, TMWA
Matthew Lund, Nevada Air National Guard	Aaron Reyes, TMWA
David Almada, Nevada Air National Guard	Ed Atwell, UNR
Nayada Omai, Nevada Air National Guard	Jeremy Irwin, UNR
Richard Burger, Nevada Dept. of Transportation	Vacant, US DEA
Jeff Byrne, North Lake Tahoe Fire Protection District	Bryan Boren, US Dept. of Veterans Affairs
Don Pelt, Pyramid Lake Paiute Tribe	Amelia Galicia, Washoe County
John Hecimovich, Reno-Sparks Indian Colony	Jon Kelly, Washoe County School District
Jarrod Nunes, Reno-Sparks Indian Colony	Seana Baker, Washoe County School District
Nicole Lacap, Reno-Tahoe Airport Authority (Alternate)	

AGENDA

1. CALL TO ORDER AND DETERMINATION OF QUORUM

The meeting was called to order at 10:11 a.m.

Present

• City of Reno	Robert Allen
• City of Sparks	Keith Mullen
• Nevada Air National Guard	Matthew Lund
• Nevada Department of Transportation	Richard Burger
• North Lake Tahoe Fire Protection District	Ryan Sommers
• Pyramid Lake Paiute Tribe	Don Pelt
• Reno-Tahoe Airport Authority	Nicole Lacap
• Truckee Meadows Fire Protection District	Joseph Schum
• UNR	Ed Atwell
• US Department of Veterans Affairs	Bryan Boren
• Washoe County School District	Jon Kelly



QUALITY
PUBLIC SERVICE



INTEGRITY



EFFECTIVE
COMMUNICATION

Absent

- Incline Village GID (vacant)
- Reno-Sparks Indian Colony
- US DEA (vacant)
- Washoe County

Deputy District Attorney Jennifer Gustafson, Washoe County District Attorney's Office, was also in attendance.

2. INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT VIA TEAMS/TELEPHONE

3. PUBLIC COMMENT

Secretary Robert Allen, City of Reno, wondered whether the agencies with multiple members had alternate members or if they were all voting members. It was explained that those agencies had primary and backup members, and requests for the City of Reno to add another member could be sent to Sarah DeLozier or Sharon Neville with Washoe County Technology Services.

There was no response to the call for public comment.

4. APPROVAL OF THE MARCH 20, 2025, MINUTES

There was no response to the call for public comment.

Ed Atwell, UNR, moved to approve the 911 MHz Users Committee meeting minutes of March 20, 2025, as written. Bryan Boren, US Department of Veterans Affairs, seconded the motion, which carried on an 11-0 vote.

5. LOGICAL IDENTIFICATION NUMBER (LID) STATUS UPDATE

Regional Communications Coordinator Tyler Gerber-Winn indicated that his team was doing a lot of reconciliation with database management. He believed that between the number of radios coming out of service in Las Vegas and staff's reconciliation efforts, there are currently 31 LIDs available, and additional LIDs can be requested via the Nevada Shared Radio System administrator.

6. FISCAL YEAR 2026/2027 WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM BUDGET

Quinn Korbolic, Washoe County Technology Services, reviewed the budget highlights included in the staff report for this item. One of the reasons why the operations budget was less than expected was due to cost savings as a result of staff turnover, he noted, but that was somewhat offset by expected increases in other service contracts. He noted the radio counts in the report represented the totals from fiscal year (FY) 2025. He reviewed portions of the proposed FY 2026-27 budget, pointing out that Washoe County charges the Regional Communications System overhead for the use of facilities and other administrative costs, as well as other things. The large increase in that overhead line item between FY 2024-25 and FY 2025-26 was because the County stopped subsidizing overhead for most special revenue funds across the County. The exact projected overhead amount for next fiscal year will not be known until later in the budget season, though he thought it was a good estimate. Mr. Korbolic reviewed Budget Worksheet 2, also included in the agenda packet. He indicated that the recommended 10 percent additional contribution would go into an infrastructure fund for things like purchasing a new generator, expanding the microwave system to improve redundancy, or as a

rainy-day fund. He suggested that the Committee approve the budget and make a recommendation to the 800 MHz Joint Operating Committee (JOC) to also approve it and forward it to the Board of County Commissioners for final approval.

A brief discussion ensued where Committee members expressed frustration that they only received the backup materials for this item the day before this meeting or not at all. Mr. Kobulic noted that the materials were posted on the same site as the agenda. He reiterated his recommendation for a 10 percent additional contribution as that was previously approved by the JOC; the 20 percent option was provided as a comparison. Chief Ryan Sommers, North Lake Tahoe Fire Protection District, commented that the budget posted on the website was cut off, and not all of it was visible to him.

Ed Atwell, UNR, moved to approve the budget in accordance with the latest addendum to the interlocal agreement. Mr. Korbolic noted that any money approved by this Committee is primarily for Operations and Maintenance (O&M) budget, and any infrastructure money would need JOC approval before being spent.

There was no response to the call for public comment.

Ed Atwell moved to approve the Washoe County Regional Communication System Fiscal Year 2026-2027 O&M Budget with a 10 percent O&M budget addition for radio system infrastructure; and recommend that the 800MHz Joint Operating Committee approve the Washoe County Regional Communication System Fiscal Year 2026-2027 O&M Budget with a 10 percent O&M budget addition for radio system infrastructure in accordance with the latest addendum to the interlocal agreement. Chair Keith Mullen, City of Sparks, seconded the motion, which carried on an 11-0 vote.

7. SYSTEM STATUS UPDATE

Regional Communications Coordinator Tyler Gerber-Winn conducted a slideshow presentation and reviewed slides with the following titles: LID (Logical Identification Number) Status Update; Fiscal Year 2026-2027 WCRCS; System Status Update; Maintenance Recommendations; System Status Update; and Alpha Paging Decommissioning [sic].

Mr. Gerber-Winn explained the reason for the interference which led to degraded transmissions on WC Metro and discussed what staff and the vendor are doing to address the issue. He offered to work with agencies to identify common parts in consoles that may need to be stocked on hand. He provided brief background histories on new hires James Shimei and Ashton Pultz.

8. INFORAD ALPHA-NUMERIC PAGING SYSTEM DECOMMISSIONING

Regional Communications Coordinator Tyler Gerber-Winn stated this system has aged out, and there are no users currently on the system. It will be decommissioned at the end of the year.

9. 800 MHZ USERS COMMITTEE MEMBER/STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS

There were no requests.

10. PUBLIC COMMENT

Jennifer Gustafson, Washoe County Deputy District Attorney, introduced herself to the Committee and said she would cover the radio boards for the foreseeable future. She encouraged anyone with questions to contact her.

Jake Grivette with the Nevada Department of Transportation (NDOT) expressed concern that Richard Burger voted during this meeting on behalf of NDOT when he was under the impression that the director of NDOT was the primary designee to the Board with Seth Daniels as the alternate. Mr. Burger, he continued, works for the Nevada Department of Public Safety, not NDOT. He requested confirmation of NDOT's appointees, opining that any quorum reliant on Mr. Burger's presence should be invalid. Jennifer Gustafson, Washoe County Deputy District Attorney, indicated that County would reach out to NDOT to confirm their appointees. She noted that a single member or vote would not have changed the outcomes of anything during this meeting.

A brief discussion ensued regarding the recent history of NDOT's appointees. Mr. Grivette confirmed that he does not receive agendas for this Committee, though he was unsure whether Mr. Daniels received them. Mr. Burger pointed out that he was unsure how he became listed as the representative for NDOT, but this was the first meeting during which he voted. Chief Ryan Sommers, representing the 800 MHz Joint Operating Committee, said he would audit the appointee list for that Committee. He suggested possibly nullifying Mr. Burger's votes during the meeting.

Chair Keith Mullen, City of Sparks, summarized that County staff would confirm NDOT's appointees with the department and remove Mr. Burger if necessary.

11. ADJOURNMENT

The meeting was adjourned at 10:49 a.m.

Respectfully submitted by Derek Sonderfan, Independent Contractor